



Information Management Policy

October 2021

Policy Statement

Nunchi Marine is committing to its stakeholders that it shall do its utmost to protect the information assets that comes under its ownership and acknowledges that it has an obligation to ensure appropriate protections for such information assets are duly in place to keep all information within its control at all times.

Purpose

Proper control and managing of information assets are of extreme importance for any company and is also a way to showcase the soundness of a company's internal control measures and information risk management process.

In this light, this Information Management Policy is designed to support Nunchi Marine's handling of any proprietary and confidential information that it receives in a way that is minimizes the exposure to loss and such Policy is to work towards ensuring all information assets receive appropriate protection.

This obligation is shared by every staff and members of the company.

Definition

Information assets are any information received, created and maintained by the company as well as the systems, devices and procedures that support them, regardless of media.

Information Risk Management is the process of analyzing exposure to the risks inherent in storing and transmitting information and making informed choices on how to best handle such exposures, including mitigation, acceptance and transference.

Information Control Measures

In order to protect, manage, and control information assets from threats, such as the external threat of data leakage caused by cyberattacks, the internal threat of information asset abuse, leakage caused by employees of the company, as well as any other factors that potentially affect the management of information assets, Nunchi Marine has established the following information control measures to ensure the safety and reliability of any information assets that comes into its possession:

1. Systematic Security Control Measures

Appropriate systematic control measures, including the development of an organizational structure and regulations.

2. Human Security Control Measures

Appropriate supervision to prevent information leakage and inappropriate use of information by staff and members of the company.

3. Physical Security Control Measures

Physical measures for facilities, systems to prevent people without legitimate access rights from accessing or compromising information assets.

4. Technical Security Control Measures

Appropriate technical measures for systems to ensure appropriate use of information assets.

Nunchi Marine strives to ensure appropriate control and managing of all information assets which are received from time to time and wherever possible, provide training to all staff and members of the company to raise awareness about information security.

All information received by Nunchi Marine shall be kept in strict confidentiality and retain by the company as required by applicable law, rules and regulation.

This Policy shall be reviewed and updated regularly to ensure that it remains appropriate in the light of any relevant changes to the law, organizational policy or applicable regulations.